

PRIVACY POLICY

At Bull & Co Solicitors LLP, we are committed to protecting and respecting your privacy. This policy explains when and why we collect personal information about the people who visit our website, how we use it, the conditions under which we may disclose it to others and how we keep it secure.

We may change this policy from time to time so please check this page occasionally to ensure that you are happy with any changes. By using our website, you are agreeing to be bound by this policy.

Any questions regarding this policy and our privacy practices should be sent by email to <u>info@bull-co.co.uk</u> or by writing to Bull & Co Solicitors LLP 41b London Street Andover Hampshire SP10 2NU. Alternatively, you can telephone 01264 352495.

What we collect

We may obtain the following information from you when you visit our website:

- Your name and job title
- Contact information; postal, e mail address and telephone number
- Other information such as preferences and interests

What we may do with the information we gather

We require this information to understand your needs and provide you with a better service, and in particular for the following reasons:

- Internal record keeping
- We may use the information to improve our services
- We may send you letters and event invites to the postal address and e mail address you have provided
- From time to time we may also use your information to contact you for market research purposes. We may contact you by e mail, phone or mail. We may use the information to customise our website according to your interests

We review our retention periods for personal information on a regular basis. We are legally required to hold some types of information to fulfil our statutory obligations. We will hold your personal information on our systems for as long as is necessary for the relevant activity, or as long as is set out in any relevant contract you hold with us.

Who has access to your information

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online.

Your choices

You have a choice about whether or not you wish to receive information from us. If you choose to restrict the collection or use of your personal information in the following way:

If you have previously agreed to us using your personal information for direct marketing purposes, you may change your mind at any time by writing to Bull & Co Solicitors LLP, 41b London Street, Andover, Hampshire, SP10 2NU.

We will not sell or rent your information to third parties unless we are required by law to do so.

We will not share your information with third parties for marketing purposes.

How you can access and update your information

The accuracy of your information is important to us. We will promptly correct any information found to be incorrect. If you change email address, or any of the other information we hold is inaccurate or out of date, please email us at: info@bull-co.co.uk or write to us at: Bull & Co Solicitors LLP 41b London Street Andover Hampshire SP10 2NU

You have the right to ask for a copy of the information Bull & Co Solicitors LLP hold about you (we may charge a small fee for information requests to cover our costs in providing you with details of the information we hold about you). If you would like a copy of the information held on you please write to: Bull & Co Solicitors LLP 41b London Street Andover Hampshire SP10 2NU.

Use of 'cookies'

Like many other websites, the Bull & Co Solicitors LLP website uses cookies. 'Cookies' are small pieces of information sent by an organisation to your computer and stored on your hard drive to allow that website to recognise you when you visit. They collect statistical data about your browsing actions and patterns and do not identify you as an individual. For example, we use cookies to store your country preference. This helps us to improve our website and deliver a better more personalised service.

It is possible to switch off cookies by setting your browser preferences. For more information on how to switch off cookies on your computer, visit our full cookies policy. Turning cookies off may result in a loss of functionality when using our website.

Links to other websites

Our website may contain links to other websites run by other organisations. This privacy policy applies only to our website, so we encourage you to read the privacy statements on the other websites you visit. We cannot be responsible for the privacy policies and practices of other sites even if you access them using links from our website.

Review of this Policy

We keep this Policy under regular review. This Policy was last updated in May 2018